**FOULNESS ISLAND PARISH COUNCIL**

**Minutes** of the Meeting of Foulness Island Parish Council held on Wednesday 13th November, 2019, at Lodge Farm Staff Premises, Foulness Island, commencing at 7.15 p.m.

Present: Councillors G. Bickford (Vice Chair), A. Holyland and E. Pitts (Chair).

In attendance: N. Uden (QinetiQ), E. Birch (QinetiQ), and J. Watson (Clerk).

**MINUTES**

1. **The Chair to declare the meeting open.**
2. The Chair declared the meeting open.
3. **To receive notification from any persons present of intent to record the meeting.**
4. No persons present notified the meeting that they intended to record the proceedings.
5. **To receive apologies for absence.**
6. Apologies for absence were received from Parish Councillor Giles, County Councillor Steptoe and District Councillor Efde.
7. **To receive Declarations of Interest in accordance with the Council’s Code of Conduct and with section 106 of the Local Government Finance Act 1992.**
8. There were no declarations of interest.
9. **To sign as a correct record the minutes of the Full Council meeting held on 9th October 2019.**
10. Proposed Councillor Holyland, seconded Councillor Bickford that the minutes of the Full Council meeting held on 9th October, 2019 be signed as a correct record. Carried unanimously.
11. **To receive a report from the District and County Councillors for the area on any matters of interest.**
12. No District or County Councillors were present at the meeting.
13. **Financial Matters**
14. Proposed Councillor Pitts, seconded Councillor Holyland that the payment requests for October/November 2019 be approved. Carried unanimously.
15. Proposed Councillor Pitts, seconded Councillor Bickford that the receipts for October/November 2019 be approved. Carried unanimously.
16. **Notification of publication of Coastal Access Reports**
17. The letter dated 14th October 2019 received from Natural England was noted. It was agreed that no action should be taken.
18. **Standing Orders**
19. Proposed Councillor Pitts, seconded Councillor Bickford that the revised Standing Orders as per the latest NALC Model Standing Orders as circulated prior to the meeting be approved. Carried unanimously.
20. **Financial Regulations**
21. Proposed Councillor Pitts, seconded Councillor Holyland that the revised Financial Regulations as per the latest NALC Model Financial Regulations as circulated prior to the meeting be approved. Carried unanimously.
22. **Report of Meetings Attended**
23. No meetings had been attended.
24. **Clerk’s Report**
25. The Clerk reported
26. Under the authority previously agreed by Council, he had transferred £4,000 from the Co-op Bank Current Account to the Co-op Bank Deposit Account.
27. A letter of thanks in respect of the donation of £75 had been received from the Essex & Herts Air Ambulance.
28. **The meeting will stand adjourned to permit Parishioners of Foulness Island to address the Council.**
29. A question was asked about the burial arrangements for a recently deceased parishioner.
30. Councillor Bickford raised a query in respect of road repairs.
31. **At the Chair’s discretion for Councillors to exchange information on matters relating to the Parish.**
32. There was no information to exchange.

Meeting closed at 8.16 pm

Issued 2nd December 2019.